LSTA Five-Year State Plan Development 2018 - 2022

IMLS LSTA State Programs

What to include in the state plan

- Mission Statement
- Needs Assessment
- Goals
- Programs (Activities)
- Coordination Efforts
- Evaluation Plan
- Stakeholder Involvement
- Communication and Public Availability
- Monitoring Procedures

Basic process for development of LSTA Plan

Step 1
Contract

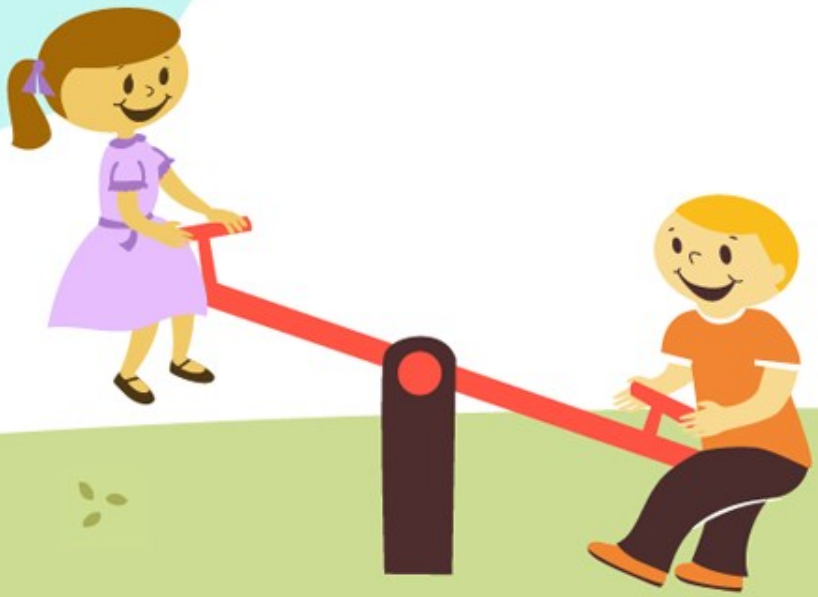
Step 2
Scan

Step 3
Assess

Step 4
Draft

Step 5
Submit

LSTA Priorities
from 2010 LSTA Amendments



LSTA Priorities Summarized

- Expand services
- Establish or enhance linkages
- Provide training and professional development
- Enhance efforts to recruit future professionals
- Develop public and private partnerships
- Target library services to indiviudals of diverse backgrounds
- Target library services to persons having difficulty using a library
- Target library services to underserved communities
- Develop library services that provide access to information for all
- Carry out other activities consistent with the legislation

Milestones

- January 2016 – Start process for plan development
  - Develop and conduct RFP process; contract
- April 2016 – Selected vendor conducts environmental scan and needs assessment
- May 2016 – IMLS issues final LSTA Five-Year Plan guidelines
- October 2016 – Environmental scan and needs assessment is completed; drafting of plan started
- March 2016 – LCW reviews draft and obtains constituencies comments
- June 2016 – Plan is finalized and submitted to IMLS

Roles

- For staff
  - Develop and conduct RFP process
  - Develop and execute contract
  - Meet with selected vendor
  - Provide information about library community
  - Monitor progress
  - Review drafts, provide guidance
  - Work with stakeholders
  - Submit plan to IMLS
  - Respond to IMLS questions and needs
- For LCW
  - Provide feedback on process
  - Stay informed
  - Meet with vendor for focus group
  - Review scan and assessment results
  - Review draft plan
  - Solicit comments from constituencies; provide to staff
  - Final review and recommendations

Roles (continued)

- For library community
  - Provide input for use by selected vendor as needed
  - Provide feedback on scan and assessment
  - Review and provide feedback on draft plan
- For public
  - Draft plan available for public review
  - Other roles?

Your thoughts?
Questions?

Office of the Secretary of State
Washington State Library

INSTITUTE of Museum and Library SERVICES